**QUESTIONS AND ANSWERS LOG**

**PROCUREMENT OF CROSQ STRATEGIC PLAN 2022 TO 2025**

**PROJECT: 11th European Development Fund - Economic Partnership Agreement Programme - Technical Barriers to Trade Component**

**FUNDING ENTITY: European Union (EU)**

**EXECUTING AGENCY: CARICOM Regional Organisation for Standards and Quality (CROSQ)**

**FUNDING ARRANGEMENT: European Development Fund (EDF) Grant**

**ASSIGNMENT: Consultancy Services to Facilitate Development of CROSQ’s Strategic Plan 2022 to 2025**

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| **No.** | **Question Posed** | **Answer Provided** |
| 1 | I would like to have an idea of the budget for the strategic planning project. | We will not be sharing the budget so as to encourage a competitive value for money process. |
| 2 | What are the expected requirements for work i.e. in-person sessions vs virtual?  For in-person, at what location(s), with whom, and for which phases? | The consultancy with be conducted via virtual modality. |
| 3 | To what extent will other states be involved during the data-gathering phase/stakeholder forums? Who would be involved e.g. Secretariat staff of country represents/ministerial bodies? | The Consultant will decide on this approach with guidance from the CROSQ Secretariat; however, the data-gathering phase/stakeholder forums will definitely include the Directors/Executive Directors of the 15 National Standards Bureaux in CARICOM. |
| 4 | Will there be a core support team from Secretariat? If so, what would be the composition, and in what capacity? | CEO CROSQ Secretariat and the Consultant in joint collaboration with the Consultant in the lead process role and the CEO as Quality Infrastructure expert resource. |